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Securities Code: 4345

May 31, 2021

To our shareholders:

Taizo Yokoshima Representative Director and President CTS Co., Ltd. 115, Kosato, Ueda-shi, Nagano

## Notice of the 31st Annual General Meeting of Shareholders

You are cordially invited to attend the 31st Annual General Meeting of Shareholders of CTS Co., Ltd. (the "Company"), which will be held as indicated below.

In view of the novel coronavirus disease (COVID-19) situation, and with the safety of our shareholders as our top priority, we would like to request that you refrain from attending this General Meeting of Shareholders in person this year and to exercise your voting rights in advance by mail or via the Internet <u>no later than 6:00 p.m. on Thursday, June 17, 2021 (JST)</u>.

Date and Time: Friday, June 18, 2021, at 10:00 a.m. (JST)
 Place: UEDA TOKYU REI HOTEL, 3F "Shinano"

4-24-1, Tenjin, Ueda-shi, Nagano

#### 3. Purpose of the Meeting:

#### Matters to be reported:

- 1. The Business Report and the Consolidated Financial Statements for the 31st fiscal year (from April 1, 2020 to March 31, 2021), and the results of audits of the Consolidated Financial Statements by the Financial Auditor and the Audit & Supervisory Board
- 2. The Non-consolidated Financial Statements for the 31st fiscal year (from April 1, 2020 to March 31, 2021)

## Matter to be resolved:

**Proposal No. 1** Election of Six Directors

Proposal No. 2 Election of Two Audit & Supervisory Board Members

Information on matters posted on the Company's website

- 1. Among the documents to be provided with this notice, the items below are posted on the Company's website (https://www.cts-h.co.jp/) pursuant to laws and regulations, as well as Article 14 of the Articles of Incorporation.
  - (1) Consolidated Statement of Changes in Shareholders' Equity and Notes to Consolidated Financial Statements
  - (2) Non-consolidated Statement of Changes in Shareholders' Equity and Notes to Non-consolidated Financial Statements

In addition, these items are included in the Consolidated Financial Statements and Non-consolidated Financial Statements, which have been audited by Audit & Supervisory Board Members to prepare the audit report and by Financial Auditor to prepare the accounting audit report.

2. Any corrections in the Reference Documents for General Meeting of Shareholders, Business Report, Consolidated Financial Statements or Non-consolidated Financial Statements will be posted on the Company's website (https://www.cts-h.co.jp/).

Response to prevent the spread of COVID-19 at this General Meeting of Shareholders <Requests to shareholders>

- In view of the COVID-19 situation, and with the safety of our shareholders as our top priority, we would like to request that you refrain from attending this General Meeting of Shareholders in person this year.
- As the right to vote at the General Meeting of Shareholders is an important right of shareholders, we request that you exercise your voting rights in advance via the Internet or by mail.

## [Information on measures at the venue]

- We ask shareholders attending the General Meeting of Shareholders in person to wear a mask and use alcohol disinfectant. In addition, we will check your body temperature at the reception desk. Please note that those who appear to be unwell, etc. may be approached by the management staff and asked to refrain from entering the venue.
- Officers and management staff attending the General Meeting of Shareholders will be wearing masks. In addition, they will participate in the meeting after thoroughly checking their physical condition, which includes taking their temperature.
- The length of the General Meeting of Shareholders will be shortened to ensure smooth and efficient proceedings, so we ask for your understanding and cooperation.

# Reference Documents for General Meeting of Shareholders

# **Proposals and Reference Information**

# Proposal No. 1 Election of Six Directors

The terms of office of all six currently serving Directors will expire at the conclusion of this meeting. Therefore, the Company proposes the election of six Directors.

The candidates for Director are as follows:

Candidate No.	Name (Date of birth)		Career summary, position and responsibility in the Company, and significant concurrent positions outside the Company			
	Taizo Yokoshima (June 9, 1960)	Sept. 1980 July 1990	Joined the Company Director			
		July 1995	Senior Managing Director			
		June 2001	Representative Director and Vice President			
		Apr. 2003	Representative Director and President (current position)	76,800		
		Jan. 2017	Representative Director and President of			
			Rentarise Corporation (current position)			
1			Representative Director of CTS Linetech			
			Corporation (current position)			
	President since 2003. He established the management policy which the Company is to pursue, demonstrated strong leadership and decisiveness to realize it, and expanded business operations. The Company has determined that he will be able to achieve sustainable corporate growth and increase corporate value in the medium to long term as his experience, achievements and insight can be applied to the Company's management. Accordingly, the Company nominated him as a candidate for Director.					
		July 2000	Joined the Company			
	Hideki Akiyama (April 5, 1976)	July 2013	General Manager of Matsumoto Branch			
		Apr. 2017	Executive Officer (current position)			
		Oct. 2017	General Manager of Tokai and Koshin Sales Department	6,653		
2		Jan. 2019	General Manager of Tokai Sales Department (current position)			
		Feb. 2019	General Manager of Kinki Sales Department			
		June 2019	Director of the Company (current position)			
	(Reasons for nomination)					
	Hideki Akiyama has contributed to business expansion as the person responsible for the sales department, and currently					
	promotes sales activities as the General Manager of the Tokai Sales Department. The Company has determined that he					
	will be able to achieve sustainable corporate growth and increase corporate value in the medium to long term as his					
	experience, achievements and insight can be applied to the Company's management. Accordingly, the Company					
	nominated him as a candidate for Director.					

Candidate No.	Name (Date of birth)		mary, position and responsibility in the Company, icant concurrent positions outside the Company	Number of the Company's shares owned	
3	Kazutoshi Kanai (November 29, 1977)	June 2002 June 2015 Apr. 2016	Joined the Company Acting General Manager of IT Infrastructure Team, Business Management Division General Manager of System Business		
		Apr. 2017 Sept. 2018	Promotion Department Executive Officer (current position) General Manager of System Business Management Department (current position)	16,153	
		June 2019	Director of the Company (current position)		
	(Reasons for nomination)  Kazutoshi Kanai has contributed to business expansion as the person responsible for the System Business, which is the mainstay business, and currently promotes revenue expansion as the General Manager of the System Business  Management Department. The Company has determined that he will be able to achieve sustainable corporate growth and increase corporate value in the medium to long term as his experience, achievements and insight can be applied to the Company's management. Accordingly, the Company nominated him as a candidate for Director.				
	the Company's management. Acc	Jan. 2014	Joined the Company		
	Ren Yokoshima (June 6, 1987)	June 2017	Director of Rentarise Corporation (current position)		
		Jan. 2018	General Manager of Corporate Planning Department (currently General Manager of Corporate Planning Office) (current position)	973	
		Apr. 2018 July 2018	Director of CTS Linetech Corporation (current position) General Manager of House Fittings Department	713	
4		Apr. 2019	(current position) Executive Officer (current position)		
		June 2020	Director of the Company (current position)		
	(Reasons for nomination) Ren Yokoshima has worked in the Corporate Planning Department since joining the Company in 2014, and has contributed to strengthening the management base in his current position as General Manager of the Corporate Planning Office. He has also worked on initiatives to improve earnings as the person responsible for the House Fittings Department. The Company has determined that he will be able to achieve sustainable corporate growth and increase corporate value in the medium to long term as his experience, achievements and insight can be applied to the Company's management. Accordingly, the Company nominated him as a candidate for Director.				
	1 7 3	Apr. 1971	Joined Honda Motor Co., Ltd.		
	Akihiko Kishimoto (January 1, 1953)	Apr. 2006 Apr. 2008	General Manager of Regional Operations (South America) Planning Office Joined NISSIN KOGYO CO., LTD. General Manager of General Affairs Department, Accounting Department, and HR	1,168	
		June 2008	Development Department Director		
5		June 2011 June 2017	Managing Director and Chief Operating Officer of Corporate Planning & Business Management Director of the Company (current position)		
	(Reasons for nomination) Akihiko Kishimoto has held important posts such as Director of the corporate planning & business management during his time at Honda Motor Co., Ltd. and NISSIN KOGYO CO., LTD., and has been supervising management through his objective opinions and decision making, based on his insight into corporate management, at meetings of the Board of Directors. The Company has determined that he will continue to be able to further strengthen the functions of the Board of Directors from a fair standpoint. Accordingly, the Company nominated him as a candidate for outside Director. He is currently an outside Director of the Company, and at the conclusion of this meeting, his tenure will have been four years.				

Candidate No.	Name (Date of birth)	Career summary, position and responsibility in the Company, and significant concurrent positions outside the Company		Number of the Company's shares owned
6	Masaharu Miyasaka (January 29, 1953)	Apr. 1975 Sept. 2006 Sept. 2008 Sept. 2010 Sept. 2014 Sept. 2016	Joined SHINSHU HAM CO., LTD. Executive Officer and General Manager of Sales Division Director Managing Director Senior Managing Director and General Manager of Business Division Representative Director and President (current position)	_
		June 2019	Director of the Company (current position)	
	(Reasons for nomination) Masaharu Miyasaka is currently playing an active role as Representative Director and President of SHINSHU HAM CO., LTD., and has been supervising management through his objective opinions and decision making, based on his insight into corporate management, at meetings of the Board of Directors. The Company has determined that he will continue to be able to further strengthen the functions of the Board of Directors from a fair standpoint. Accordingly, the Company nominated him as a candidate for outside Director. He is currently an outside Director of the Company, and at			

#### (Notes)

1. There is no special interest between any of the candidates and the Company.

the conclusion of this meeting, his tenure will have been two years.

- 2. Akihiko Kishimoto and Masaharu Miyasaka are candidates for outside Director.
- 3. The Company has entered into a directors and officers liability insurance policy with an insurance company as stipulated in Article 430-3, paragraph (1) of the Companies Act, and the insurance policy is intended to cover amount of indemnification and litigation expenses incurred by the insured, including the Company's Directors, in the event that a claim for damages is made against the insured due to an improper act committed by the insured based on his position. However, in order to ensure that the proper performance of the insured's duties is not impaired, the policy does not cover any claims for damages made against the insured due to conduct by the insured that illegally obtained benefits or favors; the committing of crimes, illicit acts or fraud; or violations of laws and regulations or legal restrictions with the knowledge that said conduct is a violation. In the event that each candidate is elected and assumes office as a Director, he will become an insured under this insurance policy. The insurance policy is scheduled to be renewed with the same terms and conditions at the next renewal.
- 4. The Company has entered into an agreement with Akihiko Kishimoto and Masaharu Miyasaka to limit their liability for damages under Article 423, paragraph (1) of the Companies Act. The maximum amount of liability for damages under this agreement is the amount provided for under laws and regulations. If this proposal is approved and adopted and the two candidates are reelected, the Company plans to renew this agreement with them.
- 5. The Company has submitted notification to the Tokyo Stock Exchange that Akihiko Kishimoto and Masaharu Miyasaka have been designated as independent officers as provided for by the aforementioned exchange. If this proposal is approved and adopted and they are reelected, the Company plans for their appointment as independent officers to continue.
- 6. The number of the Company's shares owned includes the candidate's holdings through CTS Officers' Shareholding Association.

### **Proposal No. 2** Election of Two Audit & Supervisory Board Members

The term of office of Audit & Supervisory Board Member Hisashi Ashida will expire at the conclusion of this General Meeting of Shareholders. In that regard, the Company proposes the election of two Audit & Supervisory Board Members, increasing the number of Audit & Supervisory Board Member by one to enhance the audit. In addition, the consent of the Audit & Supervisory Board has been obtained for this proposal.

The candidates for Audit & Supervisory Board Member are as follows:

Candidate No.	Name (Date of birth)		Career summary, position in the Company, and significant concurrent positions outside the Company		
1	Takeshi Miyazaki (August 12, 1959)	Aug. 1995 Apr. 2002 June 2007 Apr. 2010 Oct. 2015 Oct. 2017 June 2019 Aug. 2019	Joined the Company General Manager in charge of System Business Department Director Director and General Manager of System Business Management Department Director and Kanto Area Manager Director and General Manager of Sales Planning & Promotion Department Retired as Director General Manager of Internal Audit Office (currently in charge of Audit Office, Internal Audit) (current position)	114,300	
	(Reasons for nomination)  Takeshi Miyazaki has served as a Director of the Company for 12 years since 2007, and has contributed to the expansion of the Company's business through means such as taking charge of the systems business, which is the Company's main business. After retiring from the position of Director, he has worked to enhance and improve corporate governance as the person in charge of Internal Audit. He has been nominated as a candidate for Audit & Supervisory Board Member because the Company believes that his experience and knowledge will enable him to play a role in the auditing of the Company's management.				
2	Hisashi Ashida (January 21, 1950)	Apr. 1968 Feb. 2001 June 2003 June 2005 June 2007 June 2013	Joined The Hachijuni Bank, Ltd. General Manager of Sales Division 1, Tokyo Sales Department Executive Officer and Branch Manager of Iida Branch Executive Officer and General Manager of Loan Department President and Representative Director of Hachijuni Credit Guarantee Co., Ltd. Full-time Audit & Supervisory Board Member of the Company (current position)	7,75	
	(Reasons for nomination) Hisashi Ashida has been nominated as a candidate for outside Audit & Supervisory Board Member because he has held important positions in business execution while working for The Hachijuni Bank, Ltd. and Hachijuni Credit Guarantee Co., Ltd. and can audit the execution of business by Directors from an objective and impartial standpoint based on his extensive knowledge as a manager of a financial institution. He is currently an outside Audit & Supervisory Board Member of the Company, and at the conclusion of this meeting, his tenure will have been eight years.				

(Notes)

- 1. There is no special interest between any of the candidates and the Company.
- 2. Hisashi Ashida is a candidate for outside Audit & Supervisory Board Member.
- 3. The Company has entered into a directors and officers liability insurance policy with an insurance company as stipulated in Article 430-3, paragraph (1) of the Companies Act, and the insurance policy is intended to cover the amount of indemnification and litigation expenses incurred by the insured, including the Company's Audit & Supervisory Board Members, in the event that a claim for damages is made against the insured due to an improper act committed by the insured based on his position. However, in order to ensure that the proper performance of the insured's duties is not impaired, the policy does not cover any claims for damages made against the insured due to conduct by the insured that illegally obtained benefits or favors; the committing of crimes, illicit acts or fraud; or violations of laws and regulations or legal restrictions with the knowledge that said conduct is a violation. In the event that each candidate is elected and assumes office as an Audit & Supervisory Board Member, he will become an insured

- under this insurance policy. The insurance policy is scheduled to be renewed with the same terms and conditions at the next renewal.
- 4. The Company has entered into an agreement with Hisashi Ashida to limit his liability for damages under Article 423, paragraph (1) of the Companies Act. The maximum amount of liability for damages under this agreement is the amount provided for under laws and regulations. If this proposal is approved and adopted and he is reelected, the Company plans to renew this agreement with him.
- 5. The Company has submitted notification to the Tokyo Stock Exchange that Hisashi Ashida has been designated as an independent officer as provided for by the aforementioned exchange. If this proposal is approved and adopted and he is reelected, the Company plans for his appointment as an independent officer to continue.
- 6. The number of the Company's shares owned includes the candidate's holdings through CTS Officers' Shareholding Association.